



Dear Dance Family,

It is officially recital season! All of us at the Naperville Park District Dance Academy are working hard to ensure that this year will be the best one yet. Enclosed with this packet you will find the information about Dress Rehearsal, Pictures, and Recital Day needed to ensure that your child's hard work will be celebrated and presented in the best possible way. All information will be listed by your child's **Class, Day, Time, Teacher, and Location.**

Dress Rehearsal/Recital Location: Dress Rehearsals and Recital will be held at North Central College's Pfeiffer Hall, 310 East Benton Ave. Please use the main entrance located on the north side of the building on Benton Ave. Handicap parking and entrance is located on the west side of the building on Brainard St.

Enclosed in this packet:

- Rehearsal/Photo Schedule
- Recital Day Show Time Schedule
- Pfeiffer Hall Parking Map
- Tickets for Recital (6 per class)
- DVD/Download Flyer
- Photography Flyer (no order form)

Quick Glance at Dress Rehearsal/Recital Weekend

Dress Rehearsal Date: Saturday, May 30, 2026

- Each class will have a 40-minute scheduled time slot for rehearsal and professional pictures. Please see the rehearsal schedule in this packet.

Recital Date: Sunday, May 31, 2026

- There are four shows on Sunday, May 31. Each recital class performs in one show on Sunday, May 31. Please see the recital show time schedule in this packet.
- The show time listed (9:30am, 11:30am, 1:45pm, or 3:45pm) is the dancer and family arrival time as well.
- Each show runs approximately 1 hour and 30 minutes from dancer drop-off to dancer pick-up at the end of the show.

All recital information can be found online at www.napervilleparks.org/dance and will be emailed to you by March 23rd from Brittany Malatt, Program Manager.

Recital Ticket Information: Each dancer will receive 6 tickets per class they are in. Tickets are required for each patron entering the auditorium on recital day, including infants and children. Dancers do not need a ticket to enter the auditorium. Tickets are included in this envelope. The auditorium is general/open seating and is first-come, first-served. There is seating on the main level and in the balcony (stair access only). **We are not able to distribute additional tickets.** If you need an extra ticket, please ask a parent in your child's class who may not be using all of theirs. The Naperville Park District is not responsible for ticket exchanges.

Accessible Seating: For accessible seating requests, please contact Brittany Malatt by email at bmalatt@napervilleparks.org by **Friday, May 8**. The auditorium has seating on the main level and second floor (stair access only). Pfeiffer Hall does not have an elevator. Accessible parking near Pfeiffer Hall is very limited.

Dress Rehearsal on Saturday, May 30: A mandatory Dress Rehearsal will be held on **Saturday, May 30**. To ensure each dancer is prepared we ask that you please arrive **on time in full costume, hair and make-up with proper tights and wearing street shoes with dance shoes in a bag ready to be on stage at the scheduled time.** Rehearsal time slots were carefully planned to ensure each dance has a chance to practice on the stage.

Pictures: All classes will have pictures taken during their scheduled **Saturday, May 30 Dress Rehearsal** time. Please see the flyer in this packet with picture order information. There are no physical order forms.

What can we expect during Dress Rehearsal? Please arrive at your scheduled rehearsal time with your dancer in **full costume, hair and make-up with proper tights and footwear**. Please use the main lobby entrance located on the north side of the building on Benton Ave. Once inside, please make your way into the auditorium and look for your dancer's class row, listed on the rehearsal schedule in this packet. **Please stay with your child in the auditorium as there will not be adult monitors until the dancers are on stage. Parents are expected to stay for their dancer's entire dress rehearsal.**

When ready, dancers will be picked up from their auditorium row to rehearse on stage. After the rehearsal on stage, the class will go upstairs to the balcony lobby for photographs. **No parents will be allowed backstage or in the balcony lobby.** We ask that parents remain in the auditorium once your dancer has been picked up by an instructor/NPD staff member. Once the class has finished photos they will be escorted back to the auditorium. **Please stay in the auditorium in your dancer's assigned rows until your dancer returns from pictures.**

Parents are allowed to take photos and videos of the dress rehearsal. No flash photography.

Recital Day on Sunday, May 31: Our recital shows are held on Sunday, May 31. Please see the Recital Show Time Schedule in this packet to view your dancer's recital time. **Doors to the auditorium open at your child's drop-off time, which is the show time on your ticket.** Once your dancer is dropped off backstage with their class, please head back to the auditorium and the show will start shortly after. Each show runs approximately 1 hour and 30 minutes from dancer drop-off to dancer pick-up at the end of the show.

To ensure each dancer is prepared we ask that you please arrive **on time in full costume, hair and make-up with proper tights and wearing street shoes with dance shoes in a bag ready to be on stage at the drop-off time.** There will **not** be an area to change when your dancer arrives.

Please use the main lobby entrance located on the north side of the building on Benton Ave. Once inside, please make your way to the auditorium and find seats for the show. Please designate **one** member from your family to bring your dancer to the classrooms located backstage on the 1st, or 2nd floor. The designated family member must be the same person picking up your dancer after the show. Please do not send siblings younger than 18 years old to drop off your dancer.

Dancers in multiple dances in a show will use the dressing rooms or bathrooms backstage on the first floor for changing. Dance staff will be available to help dancers who have quick costume/hair changes. Dancers will remain backstage for the ENTIRE show until the full cast curtain call at the end of each show. After you drop off your dancer, no parents are allowed in the backstage area for any reason.

Your child is welcome to bring activities while they are waiting to dance. Please feel free to bring coloring pages and crayons. **Please no markers or other items that may stain costumes. Please no food or drinks backstage besides a labeled water bottle.** Remember to label your child's belongings and do not send them with anything valuable, as items may be left unattended while shows are in progress. Dancers are prohibited from using any electronics (cell phones, tablets). The Naperville Park District Dance Academy is not responsible for any lost or stolen items.

Important Reminders

- All family members must arrive at the dancer drop off time. We will not allow guests in while classes are performing on stage.
- Please have your dancer use the bathroom **before** drop off as there will be limited time to use the bathroom between drop off and going on stage.
- Students performing in back-to-back shows **cannot** stay in the building without a parent. All students must be picked up between shows.

Releasing Dancers after the Performance: After the curtain call, dancers will be taken back to their assigned classrooms. **Please allow 5 minutes for dancers to return to their rooms and gather their belongings.** We will make an announcement in the auditorium when it is time to pick up your dancer from their classroom (the same room you dropped them off in). Please have only your **one** designated family member (same person who dropped off your dancer) make their way backstage to pick up your dancer. We ask that the rest of your family members wait in the lobby or outside so that we can clear the auditorium and set up for the next show. If parents wish to greet a performer after the show or to present flowers, please do this in the lobby or outside area. Please do not take photos on stage or in the auditorium.

Additional Information:

- Dancers will not be released from backstage **before** the end of the show. We work hard to keep recitals at a reasonable length, and we will keep dancers backstage until it is their turn to be released for their safety.
- **No dancers are allowed in the audience or allowed early departure, and it is asked that audience members plan to stay for the duration of the performance as well.**
- Please note that no food or drinks are allowed in the auditorium.
- Please no strollers in the auditorium. Strollers can be left in the lobby during the performance.
- The use of recording devices is strictly prohibited during performances on Sunday, May 31. No photography of any kind is allowed during the performance including cell phone cameras or tablets. All rules will be strictly enforced. It is not only distracting to the people around you, but it is considered to be extremely disrespectful to the performers. A DVD/download of the performance will be available from Zaker Video and a flyer on how to order is included in this envelope.

Music•Hair•Make-up•Shoes•Tights Information: Please find a link and QR code below that lists the requirements for hair, make-up, shoes, and tights for each class in a document. **The music for your child's class is also listed in the document.** Please note that make-up is optional. The information is listed by instructor name and then day of the week. The link will also be emailed to you by Brittany Malatt the week of March 23rd. There are multiple classes in one document, so you may have to scroll to view your class.

[Music/Hair/Make-up/Shoes/Tights & Music Information - Google Drive](#)



Undergarments: We ask that dancers wear skin tone undergarments under their costumes. All dance tights are lined just like underwear and can be worn without underwear if your dancer chooses. We ask that our older dancers wear a skin tone bra with clear straps or strapless under their costumes. An additional option is a skin tone leotard with clear straps under their costume. A selection of these items can be found at Discount Dance Supply.

<https://www.discountdance.com/search/teacherid:73769?tp=73769&teacherSearch=Naperville%20Dance%20Academy>



Parking: Please refer to the campus map included in this packet. Pfeiffer Hall is listed as #14. Please use the labeled parking locations found on the map. Labeled parking locations are highlighted and labeled in letters **A-E**. There is also limited street parking; please follow City of Naperville regulations. Handicap parking and entrance is located on the west side of the building.

Recital information can also be found at www.napervilleparks.org/dance

As always, feel free to contact us with any questions. We look forward to seeing everyone in a few short months!

Sincerely,

Trish Light
Dance Coordinator
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