



Camp Seager 1st-3rd Grade
Seager Park
2024 Parent Handbook

Camp Seager 1st-3rd Grade (north location)

Seager Park - Pavilion

1163 Plank Road

Naperville, IL 60563

On-site cellphone: Camp Seager 1st-3rd Grade at Seager Park cellphone number is: 630-219-8767

RAIN SITE:

Steeple Run Elementary School

65151 Steeple Run Dr, Naperville, IL 60540

NAPERVILLE PARK DISTRICT 630-848-5000



Summer 2024

Hello Parents and Campers,

I would like to welcome you to Naperville Park District's Camp Seager. Participants will enjoy outside events in the park, venture on a variety of field trips, take part in arts and crafts, games, sports, swimming, and much more. During your child's stay at camp, different weekly activities will be planned, but may change due to the weather or the campers' desires.

The Naperville Park District is looking forward to a fun and safe summer. I would appreciate reviewing the procedures and rules found in this handbook with your child. Please join us for a Camp Open House on Thursday, May 30th from 6:30-8 p.m. at Seager Park.

If you have any questions or concerns about camp, please notify the director of the camp your child attends. If you have additional questions, please contact myself at dnydenoff@napervilleparks.org or 630-995-8924.

Thank you for choosing to spend your summer with us at the Naperville Park District, where the benefits are endless!

Sincerely,

David Naydenoff
Program Manager

Seager Park Amenities Available for Camp Use

- 1 Pavilion
- 1 Restroom Facility with Water Fountains
- 1 Playground (next to the park)
- 1 Basketball Court
- 1 Sand Volleyball Court
- Trails
- Open field space

Arrival & Departure

- A drive through drop-off/ pick-up system will be in place this summer and we ask that families remain in their vehicle and follow the direction of staff when they arrive on site.
- The first day you attend camp you will receive a laminated placard with your last name and account number. This placard will be assigned to you for the entire summer and must be displayed on the right side dashboard of your vehicle when dropping off and picking up.
- If you should need to speak with camp staff or if you forget your placard, we will ask you to pull off to the side where a staff member will come to you. This will help us to keep the line of cars moving quickly.
- Pick- up will follow a similar procedure. When you arrive for pick-up be sure to have your placard displayed on your dashboard as this is how we will identify you. Please remain in your vehicle as we call up your child for departure.

Walking/Bike Riding Procedures

Children may walk or ride a bike to/from camp only if they have an adult with them to sign them in/out.

Attendance

- If you know in advance your child will not be attending camp on a day, please notify the director by 5:30 p.m. the day before.
- To report an absence on that day, please call the camp cell phone by 7:30 a.m. **Camp Seager 1st-3rd Grade On-site cellphone: 630-219-8767.**
- If counselors have not received notice of an absence of a child who is not in attendance at camp, the counselors will call the parent of that camper at 8:30 a.m.
- Participants may not be picked up between 8:30 a.m. and 3:00 p.m.
- Participants may not be picked up from field trips.

If you need to contact the Camp Director during the camp day, please call the camp cell phone number. If the camp staff does not answer the phone, please leave a voicemail as the Camp Director will frequently check voicemail to retrieve messages.

What to Wear

- Play clothes
- Close-toed, comfortable shoes
- Sunscreen/Sunglasses/Hat
- Sweatshirt/Jacket
- All campers will receive a camp t-shirt, which **MUST** be worn on each Friday field trip.

Dress appropriately for the weather and camp activities! Do not send your child in new clothes or sandals. Be sure to label everything!

What to Bring Each Day - please mark your child's name on everything!

- Sack lunch and drink every day except for Thursday when a pizza lunch will be provided.
- Two snacks (Mon.-Fri.)

Please be sure the food will not spoil easily in the heat. There is **NO** refrigerator available, so please pack lunches with a cold pack if needed.

- An inexpensive, filled water bottle
- Swimsuit/Towel
- Sunscreen/Insect repellent (Please apply this to your child before camp each day)
- Sweatshirt/Jacket
- Personal reading book
- Extra change of clothes

- Backpack to keep belongings in

All other personal belongings should remain at home, unless specifically needed at camp.

What NOT to Bring to Camp

Please do not send the following items to camp with your children.

- No electronic equipment (cell phones, mp3s, ipads, game devices, etc.)
- No personal possessions from home (toys, action figures, trading cards, etc.)
- No sports equipment unless specified by camp staff

Swimming: Tuesdays/Thursdays

- The campers will be going to Centennial Beach on Tuesdays and Thursdays, weather permitting. Camp will be bussed to Centennial Beach and back to camp on each swim day.
- For safety reasons, campers will wear a wristband with the camp phone number printed on it.
- Please send your child with a swimsuit, towel, and sunscreen to camp.
- Sunscreen should be applied before your child comes to camp.
- No swim instruction is provided, but the lifeguards and camp counselors will supervise the campers.
- Participants will also be divided into groups of similar swimming abilities.
- Parents will be asked to identify their child's swimming ability on their Participant Information Sheet.

Field Trips: Fridays

- The campers will be going on a different field trip each Friday.
- For safety reasons, campers will wear a wristband with the camp phone number printed on it.
- Children may bring money to purchase more tokens on trips where tokens are used, but the staff is not responsible for it.
- Please review the separate hand out listing the trip dates, destinations, etc. This information is also located on our website at www.napervilleparks.org/camps.

Field Trip Rules

- Campers will ride on a school bus to and from the field trips. All campers will go on the trip.
- Don't forget to send a lunch, drink, and two snacks with your child.
- For safety reasons, campers will wear a wristband with the camp phone number printed on it. This must be worn for the entire trip.
- To ensure an enjoyable time, it is important that campers follow field trip rules. If a camper continues to disobey the rules on trips, they will not be able to attend camp on field trip days.
 - Follow the Camp Code of Conduct, including following the bus rules.
 - Stay with your group and group leader.
 - Ask a counselor if you need to use the restroom.
 - Always keep track of your partner.
 - Listen to your counselor.
 - Follow the rules of the place we are visiting.
 - Clean up after yourself.
 - Show respect to everybody working at or visiting the field trip locations.
 - Wear your Camp Seager t-shirt on ALL Friday field trips.
 - Keep your wristband on.
 - Do not talk to strangers.

Thursday Lunch

- On Thursdays, the park district will provide a cheese pizza, chips, and lemonade lunch. (If your child does not wish to participate in this lunch, then they may bring a lunch from home each Thursday.)
- Thursday lunches will be eaten at the beach. All campers must clean up after themselves.

Staff to Participant Ratios

Camp Seager will be divided into groups for activities. The ratio of staff to participants is 1:10 when on-site at camp. When the participants travel off-site, the staff to participant ratio is between 1:6 and 1:8.

Inclement Weather

We are pleased to announce that we offer Rainout Line - a convenient way to find out if park district activities are cancelled or facilities are closed due to weather.

- Day camps will not be cancelled due to inclement weather.
- Additional precautions will be put in place during hot weather, including: frequent water breaks, staying in shady areas, and modifying activities.
- Day camps may need to move indoors due to inclement weather.

- When unsure of the weather, please check where camp is meeting at in the morning. Meeting location information will be updated no later than 6:30 a.m. Please check for updates.
- Camp may also need to move inside in the event of inclement weather that arises during the day. Please check for updates.

There are 5 Ways to Be Notified of Weather Cancellations:

Park District participants can use Rainout Line and choose to get their information in five different ways:

- Call the Rainout Line number at 630-883-4242
- Visit <http://www.napervilleparks.org/cancellations> or go to our website and click on the Weather Cancellations & Closures tab
- Opt in to receive email updates*
- Opt in to receive text updates*
- Download the free smartphone app*

*To select any of these options, visit the Naperville Park District's Rainout Line page at <http://www.napervilleparks.org/cancellations>. Then click on the "Email & Text Alerts" link or select the AppStore or Android Market icons to download the app.

Details regarding the status of activities are segmented by the specific sport or facility. Parents can manage text/email subscriptions by selecting the activity or facility (in this case the activity would be "Day Camps") and establishing the length of time for which to receive notifications (in this case you may choose just the dates that your child is registered for camp).

Illness at Camp

If any child becomes ill:

- The parent/guardian will be notified by phone at once to pick up the child.
- If the parent/guardian cannot be reached, the emergency names listed will be contacted.

Injuries

While your child is at camp, the staff will administer first aid to any minor injury (bumps, bruises, cuts, scratches, etc.). The parent/guardian will be informed of the injury at the time of pick-up. If a serious injury occurs that requires medical attention, the following steps will be taken:

- 911 will be called and the child will be taken by ambulance to the nearest hospital for treatment. A staff member will accompany the child in the ambulance and to the hospital.
- Parent/guardian will be contacted by phone.
- If the parent/guardian cannot be reached, the emergency names listed will be contacted.

WDSRA (Western DuPage Special Recreation Association)

Any individual who registers for a park district program and has a special need is eligible for inclusion services. The goal is to provide the least restrictive environment for an individual. Assistance varies depending on the needs of the individual and can range from adapting materials to sending support staff. There is no additional cost for participants to receive inclusion services. Reasonable accommodations are provided at no cost through WDSRA and the park district. Participants pay the regular program fees to the park district. If your child has a special need, please inform the park district at the time of registration.

Medication

Medication will be administered by assigned staff and only under the following conditions:

- The medication must be in its original container.
- The label must show the child's name, directions for administering the medication, dosage, and doctor's name.
- A Medication Dispensing Form must be completed and signed by the parent/guardian before the medication can be administered. See your Camp Director for a Medication Dispensing Form. This form is also located on our website at www.napervilleparks.org/camps. Look at Dispensing Medication Procedures and Form located under Camp Seager 1st-3rd Grade.
- Non-prescription medication may not be given unless accompanied by a doctor's note.
- Inhalers should be kept with child at all times and must be administered by the child. Please make sure inhalers are properly labeled.
- Severe allergy medications, such as an EpiPen, will be kept with the child's camp counselor while they are at camp.
- All other medication is kept with the Camp Director in a locked container.

- Dispensing of medication is subject to approval by the park district.

Food Allergies

Given the rise in childhood food allergies in recent years, the Naperville Park District is dedicated and committed to providing a safe environment for all children. Please note any severe food allergies on the camper registration form. Please contact the Camp Director to discuss your child's personal needs. We will be happy to work with you to provide reasonable accommodations that will make your child's camp experience a safe one.

Camp Code of Conduct and Bus Rules

In keeping with our program goals, we encourage fun for all our participants. However, certain rules are necessary to ensure everyone's safety and enjoyment. Participants are expected to:

- Show respect for all participants and staff. Follow program rules and take direction from staff.
- Refrain from using abusive or foul language.
- Refrain from threatening or causing bodily harm to self, other participants, or staff.
- Show respect for equipment, supplies, and facilities.
- Not possess any weapons.
- Follow proper bus rules including:
 - Remain seated while bus is moving.
 - Keep hands, arms, legs, and hair inside the bus at all times.
 - Refrain from throwing objects in or out of the bus.
 - Be silent when approaching railroad crossings.
 - Assist in keeping the bus safe and sanitary at all times.
 - Do not yell or distract the driver.
 - Listen to the counselors at all times.
 - Wait until the bus has stopped completely to get on or off.

Failure to follow the Naperville Park District Code of Conduct may result in removal of the participant from camp.

Discipline

Please see accompanying Behavior Management Policy for more information on how Naperville Park District programs address behavior concerns.

Dismissal Policy

The Naperville Park District tries to meet the needs of each child enrolled in our program. We will make every effort to communicate and work with parents if there are concerns. However, the Naperville Park District reserves the right to terminate enrollment of any child. The decision to terminate child's enrollment may fall into different categories:

- If it is decided that the placement of a child is inappropriate or not in the best interest of the child.
- The Naperville Park District staff and the parent/guardian are not able to come to a mutually acceptable course of action after identifying and processing concern.
- A parent/guardian fails to meet their obligation.
- Any type of physical or verbal abuse of children, other parents, or staff by the parent/guardian. Confrontation with other children at the program is also not acceptable.

We hope that by our staff communicating with the parents, it will deter any behavior that may be inappropriate. Every child is entitled to a safe, fun, and pleasant environment at camp. We feel it is very important that parents take an active role in working with the staff in making the summer enjoyable for all campers.