

# *Naperville Dance Academy*

## *Spring Recital 2019 Reminders and Checklist:*

- **Picture forms:** Will be handed out in class a week prior to the show (cannot be emailed).
- **Location of performance:** North Central College, Pfeiffer Hall, 310 East Benton Avenue, Naperville.
- **Ticket Information:** Each dancer will receive 6 tickets **per show they are in**. Tickets are included in the parent packet envelopes. We are at capacity for all shows and do not have extra tickets. If more tickets are needed, please ask a parent in your child's class who may not be using all of theirs. Naperville Dance Academy is not responsible for ticket exchanges. Tickets are required for each patron entering the auditorium on recital day, including infants and children.
- **Accessible Seating:** Requests for accessible seating must be done by contacting Brittany Malatt by email at [bmalatt@napervilleparks.org](mailto:bmalatt@napervilleparks.org) by **Friday, May 10**.
- Students are required to stay for the **entire** performance. No one is allowed backstage after the show begins.
- Please designate one family member to drop-off and pick-up your dancer in their classroom backstage on recital day. You'll receive backstage classroom assignments at rehearsal.

| <i>Important Form or Event</i>  | <i>Date</i>        | <i>Where?</i>   | <i>Complete?</i> |
|---------------------------------|--------------------|---|------------------|
| Flower Order Form               | Saturday, April 20 | Return to instructor, Kristy or Brittany                              |                  |
| Parent Volunteer Form/DCFS Form | Saturday, May 4    | Return to instructor, Kristy or Brittany                              |                  |
| Photo Order Form                | Saturday, June 1   | <b>Bring to Dress Rehearsal<br/>COMPLETELY FILLED OUT</b>             |                  |
| Dress Rehearsal                 | Saturday, June 1   | <b>North Central College,<br/>Pfeiffer Hall<br/>310 E. Benton Ave</b> |                  |
| Recital Performance             | Sunday, June 2     | <b>North Central College,<br/>Pfeiffer Hall<br/>310 E. Benton Ave</b> |                  |
| DVD Order Form                  | N/A                | <b>DVD can be ordered<br/>online or by mail to Zaker<br/>Video</b>    |                  |

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